

Minutes of the Patriots Point Development Authority 555th Board Meeting, 10:00 A.M., Friday, November 15th, 2024, Patriots Point Boardroom, Patriots Point Naval and Maritime Museum, Mt. Pleasant, South Carolina.

MEMBERS PRESENT:

Wayne Adams, *Acting Chair*
Susan Marlowe
Pat Waters
Mayor Will Haynie
James Smith

STAFF PRESENT:

Allison Hunt, *Executive Director*
Chris Hauff, *Chief of Staff*
Nick Magar, *Administrative Services Division Director*
Chris Coleman, *IT Director*
Chris Jones, *Operations Director*
Gina Zahran, *Visitor Services Director*
Keith Grybowski, *Education Director*
Sam Elkin, *Marketing Director*
Lori Held, *Administrative Coordinator*
Miranda Helton, *Registrar*
John Willman, *Videographer*
Meredith Kablick, *Collections*
Lauren Austin, *Assistant Marketing Director*
Patty Amos, *Event Coordinator*
Colin Post, *Assistant Event Coordinator*

OTHERS PRESENT:

Bill Craver, *Counsel*
Chad Graham, *Medal of Honor Society Executive Director*
Tom Mundell, *National Medal of Honor Center for Leadership*
Meaghan Silsby, *USS Yorktown Foundation*
Chauncey Clark, *USS Yorktown Foundation*

Acting Chair Wayne Adams called the meeting to order at 10:00 A.M.

A. APPROVAL OF AGENDA

The agenda was unanimously approved.

B. APPROVAL OF PREVIOUS MINUTES

The minutes were unanimously approved with no changes.

C. INTRODUCTIONS

Allison Hunt introduced Patty Amos, Event Coordinator and Colin Post, Assistant Event Coordinator. Ms. Hunt highly praised Ms. Amos and Mr. Post along with all other employees involved with events.

D. COMMITTEE REPORTS

1. MUSEUM AND EDUCATION COMMITTEE REPORT

Susan Marlowe reported on the opening of the Communication Shack in the Vietnam Experience. She also reported that The Museum of Modern Art has donated 150 photographs of Edward Steichen's estate from his Naval Photographic Unit. Ms. Marlowe gave updates to the EIA programs and the Flight Academy. She also highlighted The Patriot Art Foundation and the Last One Out Symposium.

2. DEVELOPMENT COMMITTEE REPORT

Sam Elkins gave updates on Crawford Agency's Phase I review. She also reported on upcoming events. Ms. Elkin reported on the Congressional Medal of Honor Museum nomination in the Best New Museum category by USA Today 10 Best Readers' Choice Awards.

3. FOUNDATION REPORT

Meagan Silsby reported on the new Friends of the Fleet Membership Program. She also reported on two new fund-raising initiatives: Launching Tomorrow's Leaders Preserving Our Nation's History Year End Campaign and Festival of Wreaths.

E. EXECUTIVE DIRECTOR'S REPORT

Ms. Hunt gave an update on the SCOR Project. She recognized the Maintenance Department for all their work so far in preparing for this project. She thanked the Governor, his office, and the legislators for supporting this project.

Ms. Hunt made a request to grant all full-time PPDA employees a \$500 year-end bonus. She noted that this cost was included in the budget. Yorktown Foundation will give all non-FTE employees a \$250 bonus. Ms. Marlowe moved approval of the \$500 year-end bonuses. Pat Waters seconded, and the resolution passed unanimously.

F. PUBLIC COMMENTS

There were no public comments.

G. EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING CONTRACTUAL AND LEGAL MATTERS PERTAINING TO NATIONAL MEDAL OF HONOR CENTER FOR LEADERSHIP

James Smith moved to enter Executive Session for the purpose of discussing contractual and legal matters pertaining to National Medal Of Honor Center For Leadership. Mr. Pat Waters seconded the motion, which passed unanimously.

The Board returned from Executive Session at 12:17 P.M. No votes were taken in Executive Session.

H. OTHER BUSINESS

There was no other business.

I. NEXT TENTATIVELY SCHEDULED PPDA BOARD MEETING, JANUARY 17, 2024

With no further business, the meeting was adjourned at 12:18 P.M.

Respectfully submitted,

s/Lori Held

Lori Held, *Recording Secretary*

c/Allison Hunt

Allison Hunt, *Secretary and Executive Director*